

Oak Grove Elementary School Principal's Advisory Council (PAC) Minutes

Meeting Date: October 28, 2020

A quorum of voting members was present for the Principal Advisory Council meeting held virtually at 9:00 AM Wednesday, October 28, 2020 via zoom.

PAC Members Present: Robyn Brown (Teacher Representative), Angela Wells (Chair), Bill Wuest (Parent Representative), Linda Stuhr (Teacher Representative) Kelly Gaputis (Parent Representative), Lynda Mauborgne (Principal)

PAC Members Absent: Selena Sanders
New members were welcomed and introductions were made.

1. Call to Order - Chairperson Ms. Wells called the meeting to order at 9:00 AM.
2. Agenda – Ms. Mauborgne
CSIP shared with PAC committee prior to the meeting. The SIP will be posted on the Oak Grove ES website. There are two primary goals k-5 – narrative writing & math focus in operations/geometry.
3. Introductions and meeting day/time established – Wednesday at 9:00AM
4. Standing Reports
 - a) Principal's Report

Ms. Mauborgne expressed her gratitude to the PAC members completing their terms and to the new members and reviewed the importance of attending the meetings and representing the community.

MAP assessments are being conducted. The data will be used to inform instruction and support services, but not gifted eligibility.

FTEs are down considerably, and future repercussions are unclear. Roster at 523 – as of 10.28 – 416. Families are seeking F2F in small private school settings. Two teachers have resigned and their positions not refilled. One teacher retired. Position filled by committee.

Online attendance maintained at 96% - students with cameras on. Virtual principal class observations are taking place. Teachers are doing well keeping students engaged in meaningful lessons.

Bill Wuest expressed concern that if attendance drops, school funds drop.

Gifted model allows Oak Grove to earn extra points for staffing. The district caps classroom size at 28 students. Oak Grove is capped at 25 students per class with gifted services throughout the day. A monthly newsletter is sent to parents encompassing all grade levels and content areas.

Teachers were asked to complete an intent to return for the DCSD. Ms. Mauborgne has not yet seen that data, but she sent out her own survey. Those who responded shared concern about their own health, health of family members, the ability to keep students safe, and childcare concerns. Those completing the survey seemed to express that they would come back but they reservations about doing so. At the building level, all that is possible is being done to keep the staff and students safe.

The goal will be to keep all students with their current teachers but it is unclear at this time if that is feasible. The return to the building will look different. A plan has been drafted delineating procedures for classes and transition throughout the day using CDC guidelines. This document is out for approval from the regional superintendent and the DCSD. The instructional model will be a combination of virtual and face-to-face. The school

proposal is in line with district mandates and recommendations. (See principal proposal for detailed plan.)

Signs, barriers are in place or have been ordered based on school needs. To return full-time the rate in DeKalb needs to be less than 6/100K.

Ms. Mauborgne shared that the hybrid schedule would optimize learning time while allowing breaks; thus, it would be a longer day, but not more intense.

Various members inquired about special services options and went on to express concerns about the social and emotional well being of students as the time away from school continues. They also expressed concern about the number families that were leaving for private school.

A contract with an outside DCSD group has been established to help the district get caught up with essential repairs. Oak Grove was on the list for roof replacement/repairs. At this point we are waiting on school renovation projects to be addressed by the county. The air conditioning filters were changed and building leaks stopped. Unfortunately, the filters are not replaced on a regular basis resulting in additional water damage throughout the building.

There are school foundation issues being addressed by the DCSD Plant Operations Coordinator – Sam A. Moss Service Center. Ms. Mauborgne has requested a French drain be installed near the fire lane to help prevent flooding in lower grade classrooms. Arthur Kinder the Service Manager for Region 2 is the contact person for this project.

Ms. Brown expressed concern over the reopening plan and limited access to hot water. It is implicit for students and Oak Grove staff that hot water is available in restrooms. Ms. Mauborgne recommended that hot water tanks be installed and that air filters be changed 4 times a calendar year.

b) Teacher Reports

c) Parent Reports

Some parents expressed interest in helping teachers gather supplies for their classrooms.

d) PTA Report

- Funding for porcelain in the restrooms.
- Restrooms are not ADA compliant. Railings, sinks, non-slip floors and commode height need to be addressed.

5. Old Business

6. New Business

a) Proposed agenda

Identify a Vice Chair

- Facilities update - Connected with the PTA
- School improvement update?
- Parent feedback - how is it going?
- Teacher appreciation - how do we show our support?
- PAC website Audit status
- Highlights from DCSD PAC Cross-Council

b) Ongoing facility issues

With no further business to come before the school council, the meeting was adjourned at 10:30 AM.

[The next meeting of the OGE Principal's Advisory Council will be held on December 9, 2020 at 9:00am via zoom.]

